



Corporate HQ, Dhaka
HRC Bhaban, 46 Kawran Bazar C.A., Dhaka-1215

Job title	:	Head of Operations (SEVP/ ADMD/ DMD)
Vacancy	:	01(one)
Position-Corporate Designation	:	SEVP/ ADMD/ DMD
Job Responsibility		This position will remain responsible for supervising various departments/ functions of the Bank including Operations, Service Delivery, Centralized Loan Administration Department (CLAD), Centralized Trade Processing Center (CTPC), Central Support & Branch Operations, Treasury Back Office, International Division Back Office, Off Shore Banking, MIS, Money Exchange / Representative Office, Custodial Service Operations, Information Technology and Central Clearing Unit etc.
Educational Requirements		Masters preferred from any recognized university.
Employee Status		Full Time
Experience Requirements		Minimum 15 (fifteen) years of Banking experience including 8 (eight) years in the Operations Division
Additional Requirement		Should have good Leadership qualities.
Job Location		Dhaka.
Salary		Negotiable
Age		Not more than 50 years as on 31 st January, 2021